

2013 NEA Budget - APPROVED

Calculations	2013	2013 Actual (as	2013 Final
	Requested	of 9/17)	

INCOME

Hale Award account	interest	\$ 1.00	\$ 0.07	\$ 0.10
11-month CD - Hale	interest	\$ 6.00	\$ 4.39	\$ 8.08
Cash reserves - Fidelity	interest	\$ 1.00	\$ 1.08	\$ 1.62
Haas Award account	interest		\$ 0.14	\$ 0.26
Money market	interest	\$ -	\$ 142.54	\$ 161.09
Haas Award account	Donations	\$ -	\$ 500.00	\$ 500.00
Scholarships	Donations	\$ -	\$ 500.00	\$ 1,000.00
Donations	40th anniversary	\$ -	\$ 1,139.95	\$ 1,139.95
Grants	40th anniversary		\$ 4,500.00	\$ 5,000.00
Development	Vendor sponsorships	\$ 7,000.00	\$ 5,250.00	\$ 5,950.00
Development	Newsletter ads	\$ 700.00	\$ 1,130.00	\$ 1,400.00
Development	Mailing label sales/other	\$ 100.00	\$ 50.00	\$ 50.00
Membership	Dues	\$ 14,000.00	\$ 13,502.75	\$ 13,502.75
Meetings	Conference Reg fees - Spring	\$ 12,000.00	\$ 18,870.45	\$ 18,870.45
Meetings	Conference Reg fees - Fall	\$ 12,000.00	\$ 1,963.54	\$ 5,068.56
Education	Workshop Reg fees	\$ 4,200.00	\$ 2,574.62	\$ 2,656.96
40th Anniv. TF	Vendor sponsorships	\$ 750.00	\$ 1,500.00	\$ 1,500.00
TOTAL INCOME		\$ 50,758.00	\$ 51,629.53	\$ 56,809.82

EXPENSES**BOARD**

Accountant	Financial review, tax prep	\$ 1,200.00	\$ 1,250.00	\$ 1,250.00
Accounting software	Upgrade	\$ 200.00	\$ -	\$ -
Awards	DCA and DSA award certificates	\$ -	\$ 16.11	\$ 16.11
Catering	ARMA meetup	\$ -	\$ -	\$ -
Contract labor	Diversity training	\$ -	\$ -	\$ -

Contributions	Simmons/NEA mixer, Coalition for History	\$ 300.00	\$ -	\$ -
Dues & Subscriptions	SAA (\$300), Survey Monkey (\$240)	\$ 3,705.00	\$ 659.00	\$ 739.00
Dues & Subscriptions	Yale Journal	\$ -	\$ -	\$ -
Fees	corp filing fee; bulk mail fee	\$ 240.00	\$ 236.95	\$ 251.95
Liability insurance		\$ -	\$ 766.00	\$ 766.00
Office Supplies		\$ 100.00	\$ 55.96	\$ 55.96
Postage	stamps [not bulk mail]	\$ 45.00	\$ 55.61	\$ 55.61
Printing and Reproduction	photocopies for annual business meeting	\$ 25.00	\$ 38.91	\$ 38.91
Scholarships		\$ -	\$ -	\$ -
Travel reimbursement	mileage reimb - winter/summer board meetir	\$ 100.00	\$ 226.00	\$ 226.00
ADA Compliance	For meetings	\$ 2,000.00	\$ -	\$ -
BOARD TOTAL		\$ 7,915.00	\$ 3,304.54	\$ 3,399.54

COMMUNICATION

Advertising	print ads		\$ -	\$ -
Postage	press releases and other non-meeting materia	\$ -	\$ -	\$ -
Printing and Reproduction	archivist calling cards	\$ 2,000.00	\$ 1,090.43	\$ 1,090.43
Supplies		\$ -	\$ 162.62	\$ 162.62
COMMUNICATI		\$ 2,000.00	\$ 1,253.05	\$ 1,253.05

DEVELOPMENT

Postage		\$ 80.00	\$ -	\$ 42.40
DEVELOPMEN		\$ 80.00	\$ -	\$ 42.40

EDUCATION

Catering	for workshop attendees	\$ 1,100.00	\$ 782.29	\$ 834.92
Facilities (Room/Equipmen	for workshops	\$ 500.00	\$ 600.00	\$ 600.00
Honoraria	for workshop speakers	\$ 2,700.00	\$ 600.00	\$ 750.00
Honoraria	curriculum development			\$ 500.00
Office Supplies	for workshops	\$ -	\$ -	\$ -
Postage/delivery		\$ -	\$ -	\$ -

Printing & Reproduction	workshop packets		\$ 200.00	\$ -	\$ -
Travel/hotel reimburseme	for registrar/day-of representative		\$ -	\$ -	\$ -
Travel/hotel reimburseme	for workshop instructors		\$ 1,750.00	\$ 200.20	\$ 200.20
EDUCATION T			\$ 6,250.00	\$ 2,182.49	\$ 2,885.12

HAAS AWARD	Fund contribution by Board		\$ 250.00	\$ 250.00	\$ 250.00
-------------------	----------------------------	--	-----------	-----------	-----------

HALE AWARD			\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
-------------------	--	--	-------------	-------------	-------------

MEMBERSHIP

Catering	Meet-ups	3 member gathe	\$ 500.00	\$ 173.47	\$ 246.46
Contract Labor - Appleseed			\$ 500.00	\$ -	
Contract Labor - Inkspot	design renewal postcards		\$ -	\$ -	
Office supplies			\$ 50.00	\$ -	
Dues/subscriptions	Annual survey fee for prize		\$ -	\$ 15.00	\$ 15.00
?	Free workshop offered as prize for survey				
Postage/delivery	postage for renewal postcards		\$ 250.00	\$ -	\$ 231.29
Printing & reproduction	printing renewal postcards		\$ 300.00	\$ -	\$ 330.00
MEMBERSHIP			\$ 1,600.00	\$ 188.47	\$ 822.75

NEWSLETTER

Awards	<i>4 newsletters; 28 pages</i>	student writing prize	\$ 200.00	\$ 200.00	\$ 200.00
Contract labor - Culp		\$750 x 4 issues	\$ 3,000.00	\$ 1,500.00	\$ 2,250.00
Contract labor - Inkspot		\$245.00 x 4 issu	\$ 980.00	\$ 742.10	\$ 1,002.40
Postage		Inkspot/Editors	\$ 1,165.00	\$ 331.47	\$ 1,071.05
Printing & reproduction		Inkspot	\$2546.77 x 4 iss	\$ 7,272.66	\$ 9,532.46
NEWSLETTER			\$ 15,732.08	\$ 10,046.23	\$ 14,055.91

NOMINATING

eBallot fee			\$ 500.00	\$ 375.00	\$ 375.00
Postage			\$ 50.00	\$ -	\$ -
NOMINATING T			\$ 550.00	\$ 375.00	\$ 375.00

WEB

Contract labor-Appleseed	site maintenance	\$ 2,500.00	\$ 125.00	\$ 125.00
Dues and subscriptions	Wild Apricot	\$ -	\$ 302.80	\$ 616.80
Web site licensing	domain and back-ups	\$ 505.00	\$ 476.98	\$ 501.98
WEB SITE TOT		\$ 3,005.00	\$ 904.78	\$ 1,243.78

MEETING

Spring Conference	estimated; see Spring 2014 budget for details	\$ 10,500.00	\$ 24,129.62	\$ 24,279.62
Fall Conference	estimated; see Fall 2014 budget for details	\$ 10,500.00	\$ -	\$ 2,214.00
MEETING TOT		\$ 21,000.00	\$ 24,129.62	\$ 26,493.62

40th ANNIVERSARY TF new task force in 2012, first budget in 2013

Free registrations-meetings	5 for spring; 5 for fall	\$ 750.00	\$ 1,000.00	\$ 1,000.00
Free registrations-workshop	9 throughout the year	\$ 500.00	\$ 197.30	\$ 197.30
StoryCorps	cost share toward total \$11,000 cost	\$ 6,000.00	\$ 5,250.00	\$ 10,500.00
Honoraria		\$ 500.00	\$ 1,365.00	\$ 1,365.00
Giveaways and supplies	tote bags, gifts	\$ -	\$ 1,178.96	\$ 1,178.96
Printing and reproduction	debate handouts	\$ -	\$ 277.31	\$ 277.31
Catering	evening receptions	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00
40th ANNIVERSARY		\$ 9,150.00	\$ 10,668.57	\$ 15,918.57

TOTAL EXPENSES \$ 68,532.08 \$ 54,302.75 \$ 66,495.96

Total Income	\$ 50,758.00	\$ 51,629.53	\$ 56,809.82
Minus Total Exp	\$ 68,532.08	\$ 54,302.75	\$ 66,495.96
Result =	\$ (17,774.08)	\$ (2,673.22)	\$ (9,686.14)

1st ver: 9 OCT 2012
last rev: 26 NOV 2012
approved: 14 DEC 2012
updated: 13 MAR 2014